

# NORTON ST PHILIP PARISH COUNCIL

## MENDIP DISTRICT OF THE COUNTY OF SOMERSET

### MINUTES OF THE MEETING

held at 7.45 p.m. on Thursday 14 June 2007  
at the Palairet Hall, Norton St Philip

**Present:** Councillors T. Hodgson, S. Ledbury (from minute 6081), M. Lutterloch (Chairman), V. Parker, A. Purssord, District Councillor T. Barnes

**In attendance:** R. Campbell (clerk), 5 members of the public

**Apology for absence:** Cllrs D. Archer, K. Baker

#### **Public forum**

No matter was raised.

#### 6079 **Declaration of Interests.**

Cllr Hodgson declared a personal and prejudicial interest in planning item Sands Farm.

#### 6080 **Co-option**

No request for a by-election had been received by Mendip; there were two vacancies to be filled by co-option. Karen Baker and Steve Ledbury, from whom expressions of interest had been received, were co-opted and Cllr Ledbury, being present, was welcomed onto the council.

#### 6081 **Urgent items**

None

#### 6082 **Minutes of the meeting of 10 May 2007**

These were signed by the chairman as a true record, without amendment.

#### 6083 **Matters arising**

(i) Bus stops. Dan Martin, Mendip, to be asked how a bus shelter for the village could be obtained

Clerk

(ii) Dog fouling. The Mendip dog warden to be asked for 12 signs for the parish council to put up.

Clerk

#### 6084 **Highways**

A letter from Jeff Bunting, area traffic engineer, in answer to the council's request for up-to-date information on Somerset's proposals for large vehicle restrictions, chicane removal, the Malt House pavement and possible no entry one way at the Town Barton cut-through, had been received but added nothing new. Mr Bunting to be advised that the proposal to remove the Bath-end chicane, then monitor vehicle speeds before deciding on replacement traffic calming, if any, was not acceptable to the parish council.

Clerk

District Councillor Barnes advised the council to resume Speedwatch and copy reports to Somerset Highways.

6085 **Planning**

*Applications:*

Underhill, Fair Close, Norton St Philip – erection of first floor extension above garage and ground floor rear extension.

**Agreed unanimously** to recommend approval.

Sands Farm, Bath Road, Norton St Philip – extension and sub-division of existing dwelling to provide accommodation for dependants.

**Agreed** to recommend approval (Cllr Hodgson abstained).

Wick Farm, Bath Road, Norton St Philip [so listed] – construction of new vehicular access and driveway on agricultural land and a noise attenuation bund with associated planting.

**Agreed unanimously** to recommend approval

Fairmile, Tellisford Lane, Norton St Philip – single storey extension to front, side and rear.

**Agreed unanimously** to recommend that the decision be left to the planning office after consultation responses.

8 Monmouth Paddock, Norton St Philip – erection of wall and change of use of land to garden.

**Agreed unanimously** to recommend approval.

6086 **Faccenda site (Former Chicken Factory)**

Nothing to report

6087 **Farleigh Hungerford**

A solicitor's informal opinion on the right or otherwise of the council to sell the Tower had been received, but was inconclusive. The Act relating to the position of the parish council as trustee might help. A discussion followed on the council's maintenance obligations. Mendip to be asked if they would provide financial help.

Clerk

A parishioner referred to a previous request for action on excess surface water run-off at Farleigh Hungerford.

Clerk

6088 **Village cleaning**

A discussion, to which parishioners were invited to contribute, on the best way to keep the village tidy whilst respecting plants, wildlife and the law, took place. There was appreciation but also some criticism of the work recently carried out. The residents of Lyde Green were asked to discuss the best way to tackle village cleaning in their area in future.

6089 **Assignment of Street Names**

The larger-scale map, requested so that the roads to be named could be clearly identified, had been requested and was awaited.

6090 **Finance**

- (i) Accounts 2006-07 had been signed off by the internal auditor, Nick Brown.
- (ii). The Annual Governance Statement was considered line by line and signed.
- (iii) Clerk's salary. Agreed to increase the salary rate by one spine point on the Society of Local Council Clerks' salary scale from 1 April 2007, as per contract for satisfactory service. **Agreed** to pay £50 towards the cost of the clerk becoming a member of the Society of Local Council Clerks.

Clerk

- (iv) Bills for payment. The following bills were approved and cheques signed:  
Palairt Hall Management Committee – hire of hall for meetings £22.00

Southern Fire Extinguishers (Palairet Hall Management Committee grant item)

£220.98 + VAT = £259.66

Clerk's salary and expenses May 28 Hours £248.63 + £5 expenses = £253.63

Item not on agenda, to be reclaimed from Palairet Hall Committee:

AON Ltd – Palairet Hall insurance 2007/08 - £895.03

The item for Church Mead rubbish removal, etc had not yet been OK'd by that committee and was held over.

6091 **Correspondence**

The chairman reviewed the list of correspondence received since the last meeting. Councillors took items of interest to read.

6092 **Footpaths**

(i) Kissing gates at top and foot of churchyard footpath. Prices for flat gates were still awaited.

DA/Clerk

6093 **Miscellaneous reports and information**

Cllr Parker, parish council representative on the Palairet Hall Committee, reported on health and safety issues considered by that committee.

Councillors agreed the following areas of responsibility:

Footpaths and Farleigh Hungeford – Cllr Lutterloch

Finance – Cllr Purssord.

6094 **Dates of next meetings**

Only if required: 9 August 2007, Palairet Hall, Norton St Philip at 7.45pm

13 September 2007, Palairet Hall, Norton St Philip at 7.45pm

The meeting ended at 9.40 pm.