

NORTON ST PHILIP PARISH COUNCIL

MENDIP DISTRICT OF THE COUNTY OF SOMERSET

MINUTES OF THE MEETING

held at 7.45 p.m. on Thursday 11 December 2008
at the Palairet Hall, Norton St Philip

Present: Councillors D. Archer, K. Baker, T. Hodgson M. Lutterloch (Chairman), V. Parker

In attendance: District Councillor T. Barnes, R. Campbell (clerk), 4 members of the public

Apologies for Absence: Councillors S. Ledbury (working away), L. Oliver (on holiday),
County Councillor M. Ellis

Public forum

A parishioner expressed concern about the orange lights installed by Norton St Philip First School. A site visit to be arranged and, if this is a parish council matter, it is to be discussed at the normal January meeting.

6362 **Declaration of interests**

Cllr Lutterloch declared a personal and prejudicial interest in item minuted 6369 (i), MDC 108020/6 Roadmenders Cottage.

6363 **Minutes of the meeting of 13 November 2008**

These were signed by the Chairman as a true record.

6364 **Paths**

Cllr Archer reported on an inspection, with the clerk, of a path laid with Cerney gravel. The owner had praised both material and contractor. Cllr Archer recommended that David Badder's quote of £8930 for a path down the chicken factory side of the Mead as far as the churchyard entrance, in this material, be accepted. This was proposed by Cllr Parker, seconded by Cllr Baker and **agreed unanimously**.

6365 **Farleigh Hungerford**

Water Tower Roof Local resident(s) to be asked by the clerk if they could raise money towards the repair of the tower, to supplement other funds being sought or budgeted for. The feasibility of a lottery bid, suggested by District Councillor T. Barnes, to be examined by the chairman and clerk.

6366 **Highways and transport**

A366 Letters consulting about the proposed weight limit had not yet been sent out by Somerset Highways; they were expected to be sent in 10 days' time.

B3110 High Street No further word on Lochailort's proposals.

A36 as bypass A Traffic Action Group meeting and village tour with prospective parliamentary candidate Annunziata Rees-Mogg had been hosted by Cllr Archer earlier that day, also attended by a Somerset Highways official. Whilst sympathy had been expressed for the aim of diverting through traffic, the message had been 'don't hold your breath'.

SCC Highways matters Action is still being sought on: repainting white line outside Hart's Forge, replacing white line and cats' eyes on A366 at entrance to Norton coming from Faulkland; cleaning out the stream and culvert at the start of Ringwell Lane.

6367 **Chicken Factory Site**

Nothing to report

6368 **Reports from councillor representatives on parish committees**

Palairet Hall Management Committee Cllr Parker reported on an enthusiastic committee with a

business plan. The contingency funds (max £1000) budgeted by the council would be sought towards the purchase of a new piano. There were plans to update the lavatories and the hall heating.

Church Mead Management Committee Cllr Hodgson, referring to the committee's grant bid, said that 3 quotes for grass cutting in 2009/10 would be obtained. The cricket club continued to maintain the pavilion.

Planning

(i) Application

Planning applications were considered and recommendations made as follows

Mendip District Council (MDC) 025485/010 Bell Hill Garage Site, Bell Hill, Norton St. Philip. Outline application to demolish part of garage and workshop buildings, retain office space and erect 10 dwellings with access from Bell Hill, layout and parking. Application Type: Outline. **Recommended approval.**

The chair was taken by Cllr Baker. Cllr Lutterloch left the room

MDC 108020/006 Roadmenders Cottage Town Barton Norton St. Philip Bath BA2 7LN Relocation of gas central heating flue on exterior wall on south east elevation. (DEL). Application Type: LBC- alter/extend. **Recommended approval.**

Cllr Lutterloch returned and took the chair.

MDC 112148/009 Springleaze Farm Shop, Trowbridge Road, Norton St Philip. Conversion and extension of industrial building to create 225 square meters of additional floor space, renovate existing retail area and regrading of car park. Application Type: Full. **Recommended approval**

(ii) The following **updates** were received

MDC 108164/002PG29 Barley Cottage 6 Chapel Row Norton St. Philip. Proposed felling of 2 oak trees and reduction of a hedge in a conservation area. **MDC decision 28/11/08: no objection (PC recommendation 13/11/08: approval).**

MDC 104476/004 Underhill, Fair Close, Norton St Philip. First Floor extension above garage and ground floor rear extension (DEL). **Application withdrawn 18/11/08**

MDC 104177/005PG29 Dunkerton, Church Street, Norton St. Philip Bath BA2 7LU. Works to 2 trees in a Conservation Area.) **MDC decision: no objection 20/11/08 (PC recommendation 13/11/08: approval).**

MDC 120634/000PG29 Norton St Philip Churchyard. Works to 2 Yew trees in a Conservation Area. **MDC decision: no objection ((PC recommendation: approval).**

MDC 030307/008 The Corn House, Ringwell Lane, Norton St. Philip, Bath BA2 7NZ. Change of use of existing annex to a separate residential dwelling. **Application withdrawn 26.11.08**

MDC 105954/009 Longmead House Norton St. The planning officer is waiting for information from the applicants on further wildlife surveys, amended plans for the design of the dwellings and the creation of a footpath along the A366 from the site to Upper Farm Close. Further consultation will then follow.

6370

Finance

- (i) **Current year budget** Councillors noted the current position and likely further spending in the financial year.
- (ii) **Draft budget 2009/10** Councillors undertook preliminary consideration of the draft budget, noting the grant bids received. It was felt the budget would not accommodate the full grant sought by the Church Mead Committee and some doubt was expressed about the bid from the Pre-School.
- (iii) It was **agreed** to hold the meeting to set budget and precept on 7 January at 7.45pm in the Hub.
- (iv) **Bills for payment** The following were **approved** for payment (proposed by Cllr Baker, seconded by Cllr Parker): **The Consortium (Church Mead Management Committee)** £202.90 + VAT; Clerk's salary and expenses for November 274.79, including back-date increment,

purchase of local transport note and proportion of mileage allowance to CiLCA training £306.14; HM Revenue and Customs £64.15; Hardington Vale PCC (agreed tree work grant, Norton St Philip churchyard) £200; Somerset Playing Fields Association subscription £10.00

6371 **Correspondence**

The following correspondence, received since the last meeting, was reviewed by councillors. CPRE Newsletter Autumn 2008; Mendip Community Newsletter autumn 2008; MDC Parishes Information Bulletin Dec 2008; Invitation to Council Question Time (County and District); Glasdon catalogue; Somerset Highways guide to winter services; Cotswolds Conservation Board – hedgelaying courses; *S. Wardle (Hardington Vale PCC) re churchyard tree grant; South West Employers – invitation to join LA support body (£350 p.a.); SALC – items of interest Dec '08, inc codes of conduct consultation; Somerset Rural Youth Project, Newsletter autumn '08; *Knight, Kavanagh and Page – MDC sport and recreation facilities survey for completion; Information Commissioner's Office – action needed on Freedom of Information Act New Model Publication Scheme; Somerset Annual Public Health Report; Mendip Strategic Partnership and MDC – Time to Plan consultation paper on Sustainable Community Strategy and Local Development Core Strategy.

6372 **Freedom of Information Act**

The New Model Publications Scheme was **unanimously adopted** (proposed Cllr Parker, seconded Cllr Baker) as parish council policy. The required information to be completed by the clerk.

6373 **Standing Orders and Financial Regulations updates**

To be considered at January's normal meeting

6374 **Clerk's contract**

It was **unanimously agreed** that the NALC/SLCC employment contract be adopted for the clerk, salary starting at scale LC1 point 22. The clerk's appraisal to be carried out by Cllr Lutterloch. Mrs M. Brombley to be asked to assess the clerk's workplace. Cllr Parker thanked the clerk for his work to date and asked that this be noted, which was agreed.

6375 **Miscellaneous reports and information**

None

6376 **Dates of next meetings**

Tuesday 16 December 2008, 7.45pm, The Hub, Norton St Philip - planning

Wednesday 7 January 2009, 7.45pm, The Hub, Norton St Philip - budget

Thursday 8 January 2009, 7.45pm, Palairet Hall, Norton St Philip

Thursday 12 February 2009, 7.45pm, Palairet Hall, Norton St Philip

The meeting ended at 9.46pm